



AUGUST 24, 2020 BOARD MEETING

1. Opening Meeting and Guidelines for the August 24, 2020 Virtual Board Meeting

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the August 24, 2020 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the August 24, 2020 Board Agenda.

a. Call to Order (President Swanson)

b. Pledge to the Flag

2. Approval of Minutes

Approval of the August 10, 2020 Regular Board Meeting Minutes and the August 10, 2020 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - No Student Report

4. Financial Reports

a. Payment of Bills

General Fund	\$ 1,364,483.56
Capital Projects Reserve Fund	\$ -
Mount Rock Projects	\$ 91,107.99
Cafeteria Fund	\$ 1,164.57
Student Activities	\$ <u>52.70</u>
Total	\$ 1,456,808.82

Motion to approve the payment of bills as presented.

Financial Reports (continued)

b. Treasurer's Fund Report

General Fund	\$	13,274,280.03
Capital Project Reserve Fund	\$	5,966,754.10
Cafeteria Fund	\$	270,229.71
Student Activities	\$	252,903.35
Mount Rock Projects	\$	<u>91,107.99</u>
Total	\$	19,855,275.18

Motion to approve the treasurer's fund report and budget transfers, as presented

c. YTD General Fund Report and YTD Taxes

The administration prepared the YTD General Fund Report and the YTD Taxes report for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports, as submitted.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Resignation - Mr. Cory Hoffman

Mr. Cory Hoffman has submitted his resignation for the position of High School Business/Cooperative Education Teacher, effective immediately.

The administration recommends the Board of School Directors approve Mr. Hoffman's resignation, as presented.

b. Resignation - Sixth Grade Team Leader

Mrs. Sharon Beatty has submitted her resignation for the position of Sixth-Grade Team Leader, effective immediately.

The administration recommends the Board of School Directors approve Mrs. Beatty's resignation for the position of Sixth-Grade Team Leader, as presented.

c. Resignation - Ms. Shanna Downs

Ms. Shanna Downs has submitted her resignation for the position of a Paraprofessional for the ILS Department at Newville Elementary School, retroactive to August 12, 2020.

The administration recommends the Board of School Directors approve Ms. Downs' resignation, as presented.

d. Resignation - Mrs. Shawn Frengel

Mrs. Shawn Frengel, has submitted her resignation for the purpose of retirement, for the position of a middle school life skills aide, effective immediately.

The administration recommends the Board of School Directors approve Mrs. Frengel's resignation for the purpose of retirement, as presented.

e. Resignation - Ms. Sherri Irvine

Ms. Sherri Irvine has submitted her letter of resignation for the position of a part-time custodian at the high school, effective August 27, 2020.

The administration recommends the Board of School Directors approve Ms. Irvine's resignation, as presented.

Personnel Items - Action Items

f. Recommended Approval for ta High School Business Teacher - Ms. Alexa Maier

Education:

Shippensburg University - Masters of Science, Information Technology for Business Education
Concordia College, NY - Masters of Science, Business Leadership

Experience:

Chambersburg High School - Business and Technology 9-12, Student Teacher
Hymers College, Hull, England - Information Technology 5-9, Student Teacher
Urbana High School, Frederick County, Maryland - Business/Computer Information Technology 9-12
Teacher
West Perry High School - Business Teacher, 9-12

The administration recommends the Board of School Directors appoint Ms. Alexa Maier to serve as a High School Business Teacher, replacing Mr. Cory Hoffman, who has resigned. Ms. Maier's compensation for this position should be established at a Master's Degree, Step 6, \$61,264.00, for the 2020-2021 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District.

g. Recommended Approval for the Position of the Seventh Grade Maroon Team Leader

Mrs. Clarissa Nace, Middle School Principal would like to recommend Mrs. Julie Thumma for the position of the Seventh Grade Maroon Team Leader, replacing Mrs. Courtney Rickabaugh who has resigned.

The administration recommends the Board of School Directors approve Mrs. Julie Thumma for the position of the Seventh Grade Maroon Team Leader, as presented.

h. Recommended Approval for a 2020-2021 Mentors

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentor is listed below.

<u>Mentor</u>	<u>Inductee</u>
Megan Frantz	Erin Bishop
Cheri Powell	Alexa Maier

The administration recommends that the Board of School Directors approve the 2020-2021 mentor teachers, as presented.

Personnel Items - Action Items

i. Recommended Approval for Custodial Transfers

Ms. Cheri Frank, Coordinator of Custodial Services, is requesting the transfers listed.

Mr. Andrew Fasnacht - transfer from a substitute custodian to a part-time custodian at Oak Flat Elementary School, replacing Mr. David Anderson, who has resigned.

Ms. Lisa Hair - transfer from a full-time middle school custodian to the new full-time position of Auxiliary Custodian located at the high school.

The administration recommends the Board of School Directors approve the transfers, as presented.

j. Recommended Approval for a Student Intern

In the past, the business office has engaged a high school student as an intern rather than hiring a part-time employee to help with routine administrative tasks as well as select accounting reports. Based on a recommendation from Ms. Black, we have a superior candidate for the 2020-21 school year.

The administration recommends the Board of School Directors approve hiring Jonathan Miller as a paid intern in the business office at a rate of \$10.31 per hour not to exceed 20 hours per week.

12. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Casey Barwin	\$ 4,644.00
Rebecca Coulson	\$ 1,548.00
Lindsey Dix	\$ 3,096.00
Megan Frantz	\$ 1,548.00
Allison Fry	\$ 7,740.00
Jessica Maser	\$ 1,560.00
Alexa Moran	\$ 1,560.00
Sean Stevenson	\$ 1,560.00
Jennifer Tomasov	\$ 1,548.00
Edward Wilson	<u>\$ 3,240.00</u>
Total	\$28,044.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

New Business - Action Items

b. Recommended Approval for Policy 831 - Livestreaming

The administration has updated **Policy 831, Livestreaming**, which is included with the agenda.

The administration recommends the Board of School Directors approve **Policy 831, Livestreaming**, as presented.

c. Recommended Approval for High School Chemistry/AP Chemistry Resource

Dr. Robyn Euker, Director of Curriculum and Instruction has reviewed a resource in support of High School Chemistry and AP Chemistry: Trivedi Chemistry E-Textbook (www.trivedichemistry.com). The Trivedi Chemistry E-Textbook will come as a flash drive for students, which will assist in their learning of HS Chemistry/AP Chemistry.

The administration recommends the Board of School Directors approve Dr. Euker's recommendation for the Trivedi Chemistry E-Textbook, as presented.

d. Recommended Approval for the High School Student/Parent Handbook

The High School Administration has updated the High School Student/Parent Handbook for the 2020-2021 school year. The changes that have been made in the High School Handbook are included with the agenda.

The administration recommends the Board of School Directors approve the 2020-2021 changes in the High School Student/Parent Handbook, as presented.

e. Recommended Approval for the 2020-2021 Merakey Agreement

The administration reviewed the Merakey Agreement for the 2020-2021 school year and would like to recommend approval from the Board of School Directors. The Merakey Agreement operates a private academic school, licensed by the Pennsylvania Department of Education. The agreement is to assist BSSD in providing educational services to students with Autism and/or Emotional Disturbance.

The administration recommends the Board of School Directors approve the 2020-2021 Merakey Agreement, as presented.

New Business - Action Items

f. Recommended Approval for the Proposed Post Grad 2020-2021 Fundraisers

The 2020-2021 Post Graduation Committee is requesting permission to conduct the fundraisers listed below during the 2020-2021 school year.

<u>Large Fundraisers</u>
Supermarket Sweep at Saylor's Market
Bingo
<u>Small Fundraisers</u>
Amazon Smiles
Capt'n Chucky's Crab Cakes
Chicken BBQ
Pampered Chef and Thirty One
Drive-In Movie Night
Duck Race
Golf Tournament
Maplewood Produce (Whoopie Pies)
Marianna's Subs
Mill Street Treats (Coffee & Popcorn)
Restaurant Night
Senior Signs
Yeti Cooler Raffle
5K Color Run (Possibly held at the Cross Country Course)
Buy Out Donation/Option

The administration recommends the Board of School Directors approve the Post Graduation Committee request to conduct the fundraisers listed above during the 2020-2021 school year, as presented.

13. New Business - Information Item

14. Discussion Item

15. Future Board Agenda Items

16. Board Reports

- a. District Improvement Committee - Mr. Over, Mr. Myers
- b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers
- c. Vocational-Technical School - Mr. Piper, Mr. Wardle
- d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over
- e. Finance Committee - Mr. Deihl, Mr. Piper, Mr. Swanson, Mr. Gutshall
- f. South Central Trust - Mr. Deihl
- g. Capital Area Intermediate Unit - Mr. Swanson
- h. Tax Collection Committee - Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report

17. Meeting Closing

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items

c. Adjournment

Meeting adjourned at _____ PM, August 24, 2020.

Next scheduled meeting is: **TUESDAY, September 8, 2020.**